

2026 Borough of Nazareth Fee Schedule

PART 1 – ADMINISTRATION

| Description | Fee |
|--|--|
| Postage | Actual cost per USPS |
| Returned Check | \$50.00 |
| Tax or Trash Certification | \$20.00 |
| Right-to-Know Law | Fees shall be charged in accordance with the current <i>Official RTKL Fee Schedule</i> established biannually by the PA Office of Open Records, attached hereto as Appendix A. |
| Transient Merchant (solicitation) License | |
| <ul style="list-style-type: none"> • Single event | \$50.00 |
| <ul style="list-style-type: none"> • Calendar year | \$300.00 |
| <ul style="list-style-type: none"> • Single event host license (501(c)(3) or PA Charitable Organization) | 0-20 Vendors \$300 20+ Vendors \$400 |
| <ul style="list-style-type: none"> • Expedited processing fee for applications received less than 4 business days prior to the event date | \$50.00 |
| Food Truck Permit | \$100.00/day \$500.00/12-month period |
| Event Permit | |
| <ul style="list-style-type: none"> • Borough residents & organizations | No permit fee for parades or other special events *fee may be required for street closure permit |
| <ul style="list-style-type: none"> • Non-borough residents & Organizations | \$25.00 parades \$50.00 all other events or activities |
| <ul style="list-style-type: none"> • Escrow Deposit (resident & non-resident individuals & organizations) | \$100.00 (refundable) |
| Parking | |
| <ul style="list-style-type: none"> • Meter Rates | \$0.25/hour |
| | \$0.10/24-minutes |
| | \$0.05/12-minutes |
| <ul style="list-style-type: none"> • Meter Cover | \$2.00/day |
| <ul style="list-style-type: none"> • Business Parking Permit (metered locations for business owners/employees) | \$60.00/month |
| <ul style="list-style-type: none"> • Reserved Parking Permit (non-metered location – 24’ space max.) | \$5.00/day |

2026 Borough of Nazareth Fee Schedule

PART 1 – ADMINISTRATION, CONTINUED

| Description | Fee |
|---|--|
| <ul style="list-style-type: none"> • Reserved Parking Lot Permit (Nazareth Borough lots) | \$50.00/month due 1 st of the month |
| | \$5.00/day late fee for each day the fee remains unpaid beginning the 2 nd day of the month \$10.00 fee to replace parking placard |
| <ul style="list-style-type: none"> • Residential Permit Parking | No Fee for initial parking permit tags \$10.00 fee for replacement tag |
| <ul style="list-style-type: none"> • Disabled Parking Space | \$25.00 Application \$10.00 Annual Renewal |
| Residential Rental Program | |
| <ul style="list-style-type: none"> • Application | \$40.00 per unit |
| <ul style="list-style-type: none"> • Annual license renewal | \$25.00 per unit (by January 31 st) \$35.00 late fee per unit |
| <ul style="list-style-type: none"> • Inspections | **Base inspection fee includes initial inspection and an initial re-inspection if necessary |
| ➤ Individual Unit | \$100.00 |
| ➤ Multi-Unit Dwellings | \$100.00/unit (1-5 units) |
| | \$50.00/unit (6-10 units) |
| | \$25.00/unit (11 units and above) |
| ➤ Re-inspections | \$50.00 (for every re-inspection necessary beyond the initial re-inspection) |
| ➤ Non-Access Charge | \$50.00 (charged if inspector is unable to gain access to a unit at the scheduled time and must return to complete inspection) |
| Move-in/Move-out Permits | \$25.00 |

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PART 2 – PARKS AND RECREATION

| Description | Fee |
|---|---|
| Swimming Pool | |
| <ul style="list-style-type: none"> • Season Pass • Daily Pass-Weekdays • Daily Pass-Weekends/Holidays | \$295.00 Family (4); \$30.00 each additional family member \$175.00 Senior Adult (ages 18-61) \$150.00 Junior (ages 5-17) \$100.00 Senior Citizen \$13 - Adults \$9 - Juniors \$7 - Senior Citizen \$15 - Adults \$11 - Juniors \$9 Senior Citizen |
| Pool Party Reservations *maximum 50 swimmers | 0-25 Persons: Afternoon \$295.00 Evening \$350.00 \$3.00 for each add'l. swimmer over 25 |
| Borough Parks | |
| <ul style="list-style-type: none"> • Borough Park Large Pavilion • Borough Park Small Pavilion • Borough Park Gazebo • Essroc Park Pavilion | \$150.00/day (1/2 pavilion) \$300.00/day (full pavilion) \$150.00/day (full pavilion) \$100.00/day \$100.00/day |

2026 Borough of Nazareth Fee Schedule

PART 3 – CODE ENFORCEMENT AND PROPERTY MAINTENANCE

| Description | Fee |
|---|--|
| Quality of Life Ticketing | <i>Set by ordinance</i> (Chapter 5, Part 3) |
| <ul style="list-style-type: none"> • 1st Offense | \$50.00 |
| <ul style="list-style-type: none"> • 2nd Offense (w/in 12 months) | \$100.00 |
| <ul style="list-style-type: none"> • 3rd Offense (w/in 12 months) | \$200.00 |
| <ul style="list-style-type: none"> • 4th Offense and all subsequent offenses (w/in 12 months) | \$600.00 |
| | |
| Demolition Permit (buildings) | |
| <ul style="list-style-type: none"> • Less than 1000 sq. ft. | \$50.00 |
| <ul style="list-style-type: none"> • For each 1000 sq. ft. in excess | \$10.00/1000 sq. ft. |
| | |
| Street Tree Permit Application (planting or removal along a Borough Street) | \$25.00 |
| | |
| Lawn Care/Snow Removal Services | \$100.00 administrative fee plus actual costs charged to Borough by the 3 rd party provider |

2026 Borough of Nazareth Fee Schedule

PART 4 – ZONING AND UNIFORM CONSTRUCTION CODE (UCC)

| Description | Fee |
|---|---|
| Zoning Application | |
| • Zoning Permit Application | \$100.00 |
| • Zoning Preliminary Review/Verification Letter | \$100.00 |
| • Appeals to Zoning Hearing Board | \$1000.00 |
| • Court Reporter for Appeals Hearing (required) | \$150.00 |
| UCC Application | |
| • Administrative Fee | 20% of total UCC permit cost |
| • UCC Application Review Fee (Refunded to applicant if no charge to Borough for review) | \$250.00 |
| | **All other UCC fees , including, but not limited to, building, electrical, mechanical, plumbing, etc. are set forth on the Barry Isett fee schedule, as approved by Borough Council, and attached as Appendix B |

2026 Borough of Nazareth Fee Schedule

PART 5 – STREETS, SIDEWALKS AND DRIVEWAYS

| Description | Fee |
|---|---|
| Street Openings | |
| • Application Fee | \$100.00 |
| • Plan Review Fee | \$175.00 |
| • Inspection Fee | <40 sq. ft. = \$220.00(flat fee) |
| | >40 sq. ft. = \$6.75 per sq. ft. (up to 3200 sq. ft.) |
| | Fee for street openings more than 3200 sq. ft. shall be determined by Borough Engineer on a case-by-case basis |
| • Degradation Fee | Pavement age >5 yrs. = \$0.00 Pavement age 1 – 4 yrs.= \$2500.00 Pavement age <1 yr. = \$5000.00 |
| • Restoration/Resurfacing | Permittee is responsible for completion of all work and payment of actual costs in accordance with the Borough’s Street Excavation Ordinance (Chapter 21, Part 1) |
| | |
| | |
| Sidewalks | < 50 sq. ft. = \$50.00 + \$170.00 inspection fee |
| | > 50 sq. ft. = \$75.00 + \$220.00 inspection fee |
| | |
| Driveway Install Application (required) | \$100.00 |
| Driveway Plan Review (required) | \$175.00 |
| Driveway Install Inspection (required) | \$220.00 |

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PART 6 – SUBDIVISION AND LAND DEVELOPMENT

| Description | Fee |
|---|--|
| Preliminary Plan | \$2,500.00 plus \$300.00 for each additional lot over 5 |
| Final Plan | \$1,000.00 plus \$200.00 for each additional lot over 5 |
| Engineering Fees (Keystone Consulting Engineers, Inc.) | \$144.00/hour - senior engineer/project manager \$105.00/hour - construction inspector All other engineering fees shall be charged as stated on the Professional Fee Schedule of Keystone Consulting Engineers, attached as Appendix C |
| Recreation Fee | \$2,500.00 |
| Sewer Connection | All sewer fees set and charged by Nazareth Borough Municipal Authority |

2026 Borough of Nazareth Fee Schedule

PART 7 – POLICE DEPARTMENT

| Description | Fee |
|-----------------------------------|---|
| Accident Report | \$15.00 |
| Incident Report | \$0.25/page |
| Right-to-Know Law | Fees shall be charged in accordance with the current <i>Official RTKL Fee Schedule</i> established biannually by the PA Office of Open Records, attached hereto as Appendix A. |
| Act 22 Video Request | \$100.00 Base Request Fee PLUS cost of storage medium, if any. \$150.00/hr. Rate for actual time spent on video production including review and redaction. |
| Motor Vehicle Removal/Storage | Third-party providers furnish vehicle removal and storage services to the Borough on an as needed basis. Associated fees/costs are charged directly by the third-party provider to the vehicle owner. |
| Street Closure Permit Application | \$75.00 |
| | |
| Animal Capture/Care/Return | \$5.00 fee per animal plus any actual costs incurred |

2026 Borough of Nazareth Fee Schedule

PART 8 – SOLID WASTE

| Description | Fee |
|--|--|
| 1 Residential Unit | \$125.00 quarterly |
| 2 Yard Dumpster | \$596.00 quarterly |
| 3 Yard Dumpster | \$721.00 quarterly |
| 4 Yard Dumpster | \$771.00 quarterly |
| Vacancy | \$30.00 quarterly |
| Interest | 1% quarterly |
| Late Fee | 10% quarterly |
| Re-levy Fee if debt not paid within 30 days of notice from the Borough | \$200.00 |
| Lien Fee | \$200.00 |
| Lien Filing Fee | \$24.50 |
| Failure to Change Address | \$10.00 |
| Dumpster, Bagster, Portable Storage Unit (POD) Permit (on premises) | <i>No fee</i> – application and 1 st 30 days \$15.00 for each additional 30-day period (limit of 2) \$50.00/day max. fine for violation |
| Dumpster Permit (w/in public right-of-way) | \$75.00 for 7-day permit \$10.00/day for each day over 7 days |