

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--DECEMBER 7, 2015

The regular monthly meeting of the Borough of Nazareth was held on Monday, December 7, 2015 at 7:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Carl R. Strye Jr., Councilmen John N. Samus, Lance E. Colondo, Carl A. Fischl, Frank S. Maurek, Michael Kopach and Charles A. Donello, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Chief of Police Thomas Trachta and Public Works Superintendent Robert Reimer. Absent was Councilman Brian F. Regn.

Recognition of Citizens From the Floor : Richard Silfies of 36 N. Green Street asked that Council review the ordinance which makes the posting of a "For Sale" sign in a vehicle on the street a violation with a fine.. Silfies received a \$30 fine for this type of violation.

Becky Butz of 37 N. Green Street had questions about the lawsuits which the Borough is facing and asked if the "handicapped spaces" in the new lot, would have meters.

Stephanie Varone of 811 Georgetown Road reported that the Borough is now eligible for "Facade Grants" for storefronts in the Downtown

Communications: None

The Secretary's minutes for the regular meeting of November 2, 2015 were approved.

On a motion by Frank S. Maurek seconded by Charles A. Donello, the Treasurer's Report for the month of November 2015 was approved as follows:

General Fund--Cash on Hand October 31, 2015	\$	215,822.62
Waste & Recycling Fund--Cash on Hand October 31, 2015	\$	269,016.96
General Fund--Total Receipts	\$	199,108.20
Waste & Recycling Fund--Total Receipts	\$	15,076.91
General Fund--Total Receipts & Cash	\$	414,930.82
Waste & Recycling Fund--Total Receipts & Cash	\$	284,093.87
General Fund--Total Disbursements	\$	269,869.63
Waste & Recycling Fund--Total Disbursements	\$	45,934.23
General Fund--Cash on Hand November 30, 2015	\$	145,061.19
Waste & Recycling Fund--Cash on Hand November 30, 2015	\$	238,159.64
ESSA Payroll Account	\$	58.05
State Fund Checking Account	\$	4,026.80
State Fund Money Market	\$	-0-
Improvement Fund	\$	-0-
Park Account	\$	23,368.97
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	525,480.12
ESSA Loan Account	\$	68.80

Total of All Borough Funds..... \$ 936,223.55

John N. Samus moved and Larry Stoudt seconded a motion to approve the payment of bills totaling \$315,803.86. The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of November 2015 was not presented.

An Emergency Management Report for the month of November 2015 was presented and approved.

An Ambulance Report for November 2015 was presented and approved.

Law: John N. Samus moved and Carl A. Fischl seconded a motion to advertise for six amendments to Chapter 15, the Borough's Motor Vehicle Ordinance.

The motion passed unanimously.

John N. Samus moved and Michael Kopach seconded a motion to advertise for an Ordinance to alter the parking spaces in the vicinity of the new Embassy Bank in the Circle. Two angled spots would be involved and one would be removed while the other would be straightened and would become a "fifteen minute" parking space.

The motion passed unanimously.

John N. Samus moved and Carl A. Fischl seconded a motion to advertise for an amendment to an ordinance dealing with Chapter 1, Part 4 - Administration and Government which would add the position of Police Commissioner.

The motion passed unanimously.

John N. Samus moved and Lance E. Colondo seconded a motion to direct the Secretary to advertise the date change for the January 2016 Workshop Meeting. The Workshop Meeting will be held at 6:00 pm on Monday, December 28, 2015.

The motion passed unanimously.

John N. Samus moved and Charles A. Donello seconded a motion to direct the Secretary to advertise for the Borough's semi-annual Reorganization Meeting to be held on Monday, January 4, 2016 at 7:00 pm.

The motion passed unanimously.

Fire: Lance E. Colondo moved and Larry Stoudt seconded a motion to approve the payment of \$590.19 to KME Kovatch for service and certification of the Fire Pumper.

The motion passed unanimously.

Lance E. Colondo moved and Carl A. Fischl seconded a motion to approve the payment of \$1,485.80 to KME Kovatch for service and certification of the Ladder Truck.

The motion passed unanimously.

Lance E. Colondo moved and Charles A. Donello seconded a motion to approve the proposed "Emergency Operations Plan" for 2016 as presented by EMA Director Randy Brown. The newly revised Plan makes the Vigilance Hose Fire House the Borough's Emergency Operations Center.

The motion passed unanimously.

The Fire Committee report for the month of November 2015 was presented and approved.

Police: Carl A. Fischl moved and Lance E. Colondo seconded a motion to hire Felicia Rodriguez and Ernest Groner as crossing guards.

The motion passed unanimously.

Carl A. Fischl moved and Lance E. Colondo seconded a motion to direct the Secretary to place ads in the Bethlehem Press and the East Penn Press seeking Part Time Police candidates.

The motion passed unanimously.

Public Property: Frank S. Maurek moved and Larry Stoudt seconded a motion to approve the request of the Nazareth Moravian Church for permission to place two (2) signs measuring 2' x 2', advertising their annual Spring and Fall Rummage Sales. Signs would be placed in the landscaped area of the Gateway Project at the foot of South Main Street and Easton Road.

The motion passed unanimously.

Frank S. Maurek moved and Colondo seconded a motion to approve the request of the Nazareth Soccer Club for use of both the upper and lower fields at the Essroc Fields Soccer Complex for Spring practices, games and clinics. The Spring season begins on March 7, 2016 and concludes on July 3, 2016 and hours of use are weekdays from 3:00 pm till dusk, Saturdays 8:00 am till dusk and Sundays, noon till dusk. Nazareth Soccer will provide their own portable toilet and has presented a certificate of insurance.

The motion passed unanimously.

Finance: Larry Stoudt moved and Carl A. Fischl seconded a motion to vote on an ordinance which establishes salaries for all Borough employees and public officials for 2016 known as the Annual Tax and Levy Ordinance. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" were Councilpersons Chiavaroli, Samus, Colondo, Fischl, Maurek, Stoudt, Kopach and Donello Eight (8) voting "Yes" and Ordinance #813 is adopted into the Borough Code of Ordinances.

Larry Stoudt moved and John N. Samus seconded a motion to approve Resolution No. 12-15, the 2016 Budget Resolution as follows:

RESOLUTION NO. 12 – 15

General Operating Funds--Estimated Receipts:

Cash and Securities for Appropriation	\$ 90,000
Receipts from Current Tax Levy	\$ 1,847,370
Receipts from Taxes of Prior Years	\$ 40,000
Other Revenue Receipts	\$ 2,535,641
Miscellaneous Non-Revenue Receipts	<u>\$ 91,603</u>
 Total Receipts and Cash	 \$ 4,604,614

<u>Appropriations:</u>	<u>Operation & Maintenance</u>	<u>Capital Outlay</u>	<u>Total</u>
<u>General Government:</u>			
Administration.....	\$ 426,913		\$ 426,913
Tax Collector.....	24,300		24,300
Municipal Buildings.....	<u>110,600</u>	<u>160,935</u>	<u>271,535</u>
	\$ 561,813	\$160,935	\$ 722,748
<u>Protections to Persons & Property:</u>			
Police.....	\$ 875,428		\$ 875,428
Fire.....	132,125		132,125
Building Regulation & Zoning	<u>50,000</u>	_____	<u>50,000</u>
	\$1,057,553		\$1,057,533
<u>Health, Sanitation & Ecology:</u>			
Garbage Collection & Recycling.....	\$ 589,635	\$ 88,106	\$ 677,741
<u>Highways:</u>			
Snow and Ice Control.....	\$ 28,000		\$ 28,000
Streets and Bridges.....	500		500
Street Lighting.....	<u>80,000</u>	_____	<u>80,000</u>
	\$ 108,500		\$ 108,500
<u>Recreation:</u>			
Parks and Playgrounds.....	\$ 222,000		\$ 222,000
Swimming Pool & Other Facilities.....	20,000		20,000
	<u>\$ 242,000</u>	_____	<u>\$ 242,000</u>
Library:.....	\$ 86,600		\$ 86,600
<u>Miscellaneous:</u>			
Investments	\$	\$	\$
Social Security Taxes.....	\$ 106,179		\$ 106,179

All Other + Insurance.....	\$ <u>1,603,293</u>	_____	\$ <u>1,603,293</u>
	\$1,709,472	\$	\$ 1,709,472
TOTAL OPERATION, MAINTENANCE & CAPITAL OUTLAY:	\$ 4,355,573	\$249,041	\$ 4,604,614
TOTAL BUDGET FOR 2016 =	\$ 4,604,614		

2016 Tax Rate -- 15.0 Mills

The motion passed.

Larry Stoudt moved and Lance E. Colondo seconded a motion to direct the Treasurer to execute payment of the invoice from Application #4....Downtown Parking Lot... as specified and approved by the Borough Engineer. Payment is approved for the Site Contractor... Penn Quaker Site Contractors Inc. ... for Application #4 in the amount of \$97,075.08 for all work done through November 30, 2015. The Borough will hold for one year, a retainage amount of \$15,116.44.

The motion passed unanimously.

Larry Stoudt moved and Carl A. Fischl seconded a motion to direct the Treasurer to execute payment of the invoice from Application #2 and Application #3....GW Stoudt Boulevard Extension... as specified and approved by the Borough Engineer. Payment is approved for the Site Contractor...Livengood Excavators, Inc.... for Application #2 in the amount of \$127,168.33 for all work done up to November 13, 2015 and for Application #3 in the amount of \$19,144.29 for work to complete the project. Total outlay for Livengood Associates is \$146,312.62.

The motion passed unanimously.

Larry Stoudt moved and Carl A. Fischl seconded a motion to direct the Treasurer to execute Withdrawal #2 - Escrow and to transfer for payment \$243,387.70 from our ESSA borrowing's Escrow Account to the Borough's checking account. The invoices were submitted by Penn Quaker Site Contractors Inc. for work done on the Borough Parking Lot through November 30, 2015...\$97,075.08 and \$146,312.62 for Livengood Excavators, Inc. for work completed on GW Stoudt Boulevard...both requests for payment were approved by the Borough Engineer and both represent complete final payments for both projects. The withdrawal from the Escrow Account will leave the Borough with a borrowable balance of \$234,683.57.

The motion passed unanimously.

Larry Stoudt moved and Frank S. Maurek seconded a motion to a Real Estate tax Refund of \$21,351.00 for Essroc Cement Company.

The motion passed unanimously.

Larry Stoudt moved and Lance E. Colondo seconded a motion to approve Resolution No. 12 - 15 - A honoring Eagle Scout Ryan Jay Miller of Troop 44.

The motion passed unanimously.

Public Works: The Public Works Report for November 2015 was approved as presented.

Michael Kopach moved and Charles A. Donello seconded a motion to approve payment of the invoice from Application #2 and Application #3...GW Stoudt Boulevard Extension... as also specified and approved by the Borough Engineer. Payment is approved for the Site Contractor...Livengood Excavators, Inc.... for Application #2 in the amount of \$127,168.33 for all work done up to November 13, 2015 and Application #3 in the amount of \$19,144.29. These two payments represent final and complete payments for the work to be done.

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to approve payment of the invoice from Application #4...Downtown Parking Lot... as also specified and approved by the Borough Engineer. Payment is approved for the Site Contractor... Penn Quaker Site Contractors Inc. ... for Application #4 in the amount of \$97,075.08 for all work done through November 30, 2015.

The motion passed unanimously.

Michael Kopach moved and Larry Stoudt seconded a motion to direct the Secretary to send a letter of appreciation to Shawn Karch and his father Jim for their help with a bucket truck needed for changing/adding lights for the annual Tree Lighting Ceremony

The motion passed unanimously.

Michael Kopach moved and Lance E. Colondo seconded a motion to direct the Secretary to send a letter of appreciation to Jason Nale of Originale Designs for his donation of yard signs used for the Christmas Tree

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to direct the Secretary to send a letter of appreciation to Hidden Pines Tree Farm for their help with the big tree for the Circle.

The motion passed unanimously.

Ecology: The Ecology Report for November 2015 was approved as presented.

Charles A. Donello moved Carl A. Fischl seconded a motion to approve an agreement with First States Financial for the collection of the Borough's delinquent Refuse and Recycling bills.

The motion passed unanimously.

Charles A. Donello moved and Lance E. Colondo seconded a motion to direct the Secretary to advertise that Christmas trees will be picked up on January 2, 2016, January 8, 2016 and January 15, 2016. The ad should also contain the information that residents can drop off trees at the Sage Street lot at any time.

The motion passed unanimously.

Technology: No report.

Mayor: Mayor Strye presented the Police Report for November 2015. Strye encouraged everyone to sign up for the Borough's Nixle System and stressed the ease of the enrollment process.

Solicitor: No report.

Old Business: Frank S. Maurek reported on work to be done on the dugouts at Kraemer Field. Carl A. Fischl reminded Council that the curbing and sidewalks in the Circle are badly in need of repair.

New Business: Engineer Albert Kortze thanked Council for giving him and his firm, the opportunity to serve the Borough.

There being no further business, on a motion by Larry Stoudt, seconded by Frank S. Maurek, the meeting was adjourned at 8:41 pm.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President