

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--NOVEMBER 4, 2013

The regular monthly meeting of the Borough of Nazareth was held on Monday, November 4, 2013 at 7:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Carl Strye Jr., Councilpersons Cynthia Werner, Jack R. Herbst, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello, and Christian Audenried, Solicitor Alfred S. Pierce, Chief of Police Thomas Trachta and Highway Superintendent Robert Reimer.

A ceremony was held in conjunction with the State Boroughs Association to honor our Public Works Superintendent Robert Reimer for winning the 2013 Pennsylvania Build A Better Mousetrap competition and for finishing third in the National Competition. Reimer was presented his award by Ed Knittel of the State Borough's Association and congratulated for finishing third nationally.

Recognition of Citizens From the Floor: None.

Communications: None.

The Secretary's minutes from the regular meeting of October 7, 2013 were approved as presented.

On a motion by Frank S. Maurek seconded by Jack R. Herbst, the Treasurer's Report for the month of October 2013 was approved as follows:

|  |    |            |
|--|----|------------|
| General Fund--Cash on Hand September 30, 2013              | \$ | 177,632.19 |
| Waste & Recycling Fund--Cash on Hand September 30, 2013    | \$ | 87,891.76  |
| General Fund--Total Receipts                               | \$ | 566,346.53 |
| Waste & Recycling Fund--Total Receipts                     | \$ | 93,580.92  |
| General Fund--Total Receipts & Cash                        | \$ | 743,978.72 |
| Waste & Recycling Fund--Total Receipts & Cash              | \$ | 181,472.68 |
| General Fund--Total Disbursements                          | \$ | 568,887.50 |
| Waste & Recycling Fund--Total Disbursements                | \$ | 54,128.59  |
| General Fund--Cash on Hand October 31, 2012                | \$ | 175,091.22 |
| Waste & Recycling Fund--Cash on Hand October 31, 2012      | \$ | 127,344.09 |
| Payroll Account  | \$ | 53,725.43  |
| State Fund Checking Account                                | \$ | 1,135.14   |
| State Fund Money Market                                    | \$ | 65,898.37  |
| Improvement Fund   | \$ | -0-        |
| Park Account   | \$ | 15,052.69  |
| Pennsylvania Investment Trust Fund (Reg + Term Investment) | \$ | 450,404.89 |
| Total of All Borough Funds.....                            | \$ | 888,651.83 |

Frank S. Maurek moved and Jack R. Herbst seconded a motion to approve the payment of bills totaling \$623,016.09. The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of October 2013 was approved.

An Emergency Management Report for the month October 2013 was approved as presented.

An Ambulance Report for October 2013 was approved as presented.

Economic Development & Paving: Cynthia Werner moved and Jack R. Herbst seconded a motion to approve a donation of five hundred (\$500.00) dollars to Nazareth Heritage Incorporated to subsidize holiday decorations.

The motion passed unanimously.

Police: Jack R. Herbst moved and Michael Kopach seconded a motion to approve a “handicapped parking” space at 32 B N. Main Street for Robert Mark Peters.

The motion passed unanimously.

Jack R. Herbst moved and Carl A. Fischl seconded a motion to approve sending Officer Stephen Schlieg to eight hours of in-house J-Net Training.

The motion passed unanimously.

Jack R. Herbst moved and Carl A. Fischl seconded a motion to amend the ordinance, Chapter 15, Section 405 and replace the five minute parking zone at 60 S. Main Street with a standard parking meter.

The motion passed unanimously.

Jack R. Herbst moved and Carl A. Fischl seconded a motion to purchase Winn Right metal lockers for the police locker room at a cost of nineteen hundred and fifty (\$1,950.88) dollars and eighty eight cents.

The motion passed unanimously.

Fire: The Fire Report for the month of October 2013 was approved as presented.

Public Property: Frank S. Maurek moved and Michael Kopach seconded a motion to approve the request of the Nazareth Area Chamber of Commerce for use of the Circle for the annual Tree Lighting Ceremony on December 5, 2013 7:00 pm.

The motion passed unanimously.

Frank S. Maurek moved and Jack R. Herbst seconded a motion to approve the request of the Moravian Historical Society for their “Christmas in Nazareth” downtown event on December 14, 2013. Approval would be granted for free parking from noon till 7:00 pm that day, a parking meter decorating contest and carriage rides through our downtown.

The motion passed unanimously.

Frank S. Maurek moved and Christian Audenried seconded a motion to hire the firm of Advantage Engineering to do the “Geo-Technical” testing for the new Pool. Cost of the service is five thousand six hundred and fifty five (\$5,655.00) dollars.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to approve the recently proposed Pool “Schematic Design” proffered to the Borough by the architectural firm, Spillman Farmer.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to direct the Secretary to advertise a Public Meeting to be held on Monday evening, November 25, 2013 at 7:00 pm at Council Chambers to address and present progress reports and findings for the new Pool.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to approve the painting of the exterior of Council Chambers by Bennett Painting at a cost of five thousand nine hundred and twenty (\$5,920.00) dollars.

The motion passed unanimously.

Frank S. Maurek moved Larry Stoudt seconded a motion to approve the painting of the Flagpole in the Circle by Bennett Painting at a cost of one thousand five hundred and sixty (\$1,560.00) dollars.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to replace the steel railing at Council Chambers at a cost of seven thousand nine hundred (\$7,900.00) dollars.

The motion passed. There was one (1) “No” vote.

Frank S. Maurek moved and Charles A. Donello seconded a motion to replace the “Emergency” railing at Council Chambers at a cost of two thousand eight hundred and forty (\$2,840.00) dollars.

The motion passed unanimously.

Frank S. Maurek moved and Jack R. Herbst seconded a motion to run a water line and conduit to the Dog Park. The Project will be supported by some funding from the “Friends of the Nazareth Dog Park” plus five hundred (\$500.00) dollars from the Borough’s 2010 Recreation/Subdivision funds.

The motion passed unanimously.

The President allowed a suggestion from an attendee, Joseph Lichner, suggesting that the current Kraemer Field, be renamed William B. Gold Field.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to rename Kraemer Field on South Green Street. The field would heretofore be called William B. Gold Field.

The motion passed unanimously.

Finance: Larry Stoudt moved and Carl A. Fischl seconded a motion to approve a “Proposed” 2014 Borough Operating Budget calling for the building of a new Pool in the Park, the purchase of a Fire vehicle, the purchase of a new Police vehicle and the hiring of one additional full time police officer. The “Proposed” 2014 Budget calls for a one Mill tax increase.

The motion passed. There were two (2) “No” votes.

Larry Stoudt moved and Carl A. Fischl seconded a motion to direct the Secretary to advertise the availability for public inspection of the “Proposed” 2014 Borough Operating Budget for ten (10) days in November. Interested persons can view the Budget at the Nazareth Municipal Building, 134 S. Main Street during business hours, Monday through Friday from 8:30 am till 4:30 pm from November 14, 2013 through November 27, 2013.

The motion passed unanimously.

Larry Stoudt moved and Jack R. Herbst seconded a motion to approve the purchase of new Real Estate Tax Collection software. Cost of the software is three hundred (\$300.00) dollars.

The motion passed unanimously.

Public Works: The Public Works Report for the month of October 2013 was approved as presented.

Michael Kopach moved and Charles A. Donello seconded a motion to approve the payment of eighty five thousand three hundred and ninety nine (\$85,399.89) dollars and eighty nine cents for Application - Payment No. 3 to RGC Development, LP for storm sewer work done on Convent Avenue and Phoenix Street.

The motion passed unanimously.

Ecology: Charles A. Donello moved and Larry Stoudt seconded a motion to advertise the November 30, 2013 closing of the Yard Waste Facility.

The motion passed unanimously.

Charles A. Donello moved and Michael Kopach seconded a motion to grant the requested Refuse & Recycling “exemption” for the Moravian Hall Square properties at 117 West North Street, Units 1, 2, 3 & 4 plus the soon to be constructed “Cottages” at 201 and 203 West North Street. Refuse and recycling will be collected by a private hauler at those four (4) units and 201 and 203 West North Street and no Borough charges will occur.

The motion passed unanimously.

Charles A. Donello moved and Carl A. Fischl seconded a motion to deny the request of Moravian Hall Square/Morningstar for a Refuse & Recycling “exemption” for the two (2) Guest House properties they own and maintain at 131 and 137 North Green Street.

The motion passed unanimously.

Law: Christian Audenried moved and Frank S. Maurek seconded a motion to vote on an ordinance which eliminates the position of Borough elected Auditor and calls for an annual audit done by a Certified Public Accountant. The CPA Audit is mandated by the Borough’s lender in the Pool/Fire Truck financing...ESSA Bank. The motion passed unanimously and a Roll Call vote followed. Voting “Yes” were Councilpersons Chiavaroli, Werner, Herbst, Fischl, Maurek, Stoudt, Kopach, Donello and Audenried. Nine (9) voting “Yes” and Ordinance #792 is adopted into the Borough Code of Ordinances.

Christian Audenried moved and Frank S. Maurek seconded a motion to direct the Secretary to advertise the cancellations of both the November Borough Workshop and the January Workshop Meetings, normally held on the last Thursday before the first Monday of each month due to national holidays.

The motion passed unanimously.

Christian Audenried moved and Charles A. Donello seconded a motion to approve changes to the Borough’s By-Laws dealing with Council Committees, establishing the Technology Committee, moving responsibilities to other Committees and changing some budget line assignments.

The motion passed unanimously.

Mayor: Mayor Strye presented the Police Report for October 2013.

Solicitor: No report.

Engineer: No report.

Old Business: None.

New Business:

There being no further business at 7:38 pm, on a motion by Larry Stoudt, seconded by Jack R. Herbst, the meeting was adjourned.

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Paul A. Kokolus, Secretary

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Daniel Chiavaroli, President