

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--JANUARY 4, 2016

The regular monthly meeting of the Borough of Nazareth was held on Monday, January 4, 2016 at 7:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Carl R. Strye Jr., Councilmen John N. Samus, Lance E. Colondo, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello and Brian F. Regn, Solicitor Alfred S. Pierce, Borough Engineer Albert Kortze, Chief of Police Thomas Trachta and Highway Superintendent Robert Reimer.

Recognition of Citizens From the Floor: Becky Butz 37 N. Broad Street had questions about stories circulating about dangerous heroin in the Borough and references to the heroin in newspaper articles. Butz asked if our police have "overdose injectors" to help save lives.

Harry Lance of Fairview Street mentioned the existence of turkey buzzards in the vicinity of Fairview and Center Street. Lance mentioned that someone might be feeding these birds keeping them in the area.

Stephanie Varone, 811 Georgetown Road and the Borough's Downtown Coordinator, gave a report on the Borough acquiring Facade Grants to help cleanup storefronts and other areas of the business district. Varone revealed that Northampton County has approved the Borough's request for these grants and that a future Workshop would be held to show merchants how to apply for this aid.

Chris Erdo of 3 Washington Street told Council that residents are standing up for the Borough and for its Police Department. Erdo asked if the "Crosswalks" in the Circle could be repainted to protect the safety of our citizens.

Communications: None.

The Secretary's minutes from the regular meeting of December 7, 2015 were approved as presented.

On a motion by Michael Kopach, seconded by Charles A. Donello, the Treasurer's Report for the month of December 2015 was approved as follows:

General Fund--Cash on Hand November 30, 2015	\$	145,061.19
Waste & Recycling Fund--Cash on Hand November 30, 2015	\$	238,159.64
General Fund--Total Receipts	\$	205,722.17
Waste & Recycling Fund--Total Receipts	\$	99,632.39
General Fund--Total Receipts & Cash	\$	350,783.36
Waste & Recycling Fund--Total Receipts & Cash	\$	337,792.03
General Fund--Total Disbursements	\$	318,633.76
Waste & Recycling Fund--Total Disbursements	\$	44,478.97

General Fund--Cash on Hand December 31, 2015	\$	32,149.60
Waste & Recycling Fund--Cash on Hand December 31, 2015	\$	293,313.06
Payroll Account	\$	-0-
ESSA Payroll Account	\$	49.79
State Fund Checking Account	\$	4,027.22
State Fund Money Market	\$	-Closed-
Park Account	\$	2,000.00
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	525,287.20
Total of All Borough Funds.....	\$	856,885.66

Frank S. Maurek moved and Michael Kopach seconded a motion to approve the payment of bills totaling \$363,112.73. The motion passed unanimously.

The report of the Zoning & Code Officer for the month of December 2015 was presented and approved.

An Emergency Management Report for the month of December 2015 was not presented.

An Ambulance Report for December 2015 was presented and approved.

Law: John N. Samus moved and Carl A. Fischl seconded a motion to appoint Becky Butz to serve a four (4) year term on the Borough's Planning Commission.

The motion passed unanimously.

John N. Samus moved and Brian F. Regn seconded a motion to appoint Chris Erdo to fill Cliff Hess's unexpired three (3) year term on the Borough's Planning Commission. The term ends on December 31, 2018.

The motion passed unanimously.

John N. Samus moved and Frank S. Maurek seconded a motion to appoint John Huber to a three (3 yr) year term on the Borough's Zoning Hearing Board.

The motion passed unanimously.

John N. Samus moved and Michael Kopach seconded a motion to appoint Gail Kromer to a one year term on the Borough's Vacancy Board

The motion passed unanimously.

John N. Samus moved and Brian F. Regn seconded a motion to appoint Harry Adams to a three (3) year term on the Library Board

The motion passed unanimously.

John N. Samus moved and Michael Kopach seconded a motion to appoint Harrison Bauman to a six (6 yr) year term on the Borough's Civil Service Commission.

The motion passed unanimously.

John N. Samus moved and Charles A. Donello seconded a motion to set times and dates for Borough Workshops and General Business Meetings during 2016.

The motion passed unanimously.

John N. Samus moved and Frank S. Maurek seconded a motion to direct the Secretary to advertise in a publication of general circulation, the dates for Borough Workshops and General Business Meetings during 2016.

The motion passed unanimously.

John N. Samus moved and Lance E. Colondo seconded a motion to vote on an ordinance adding six amendments to Chapter 15, the Borough's Motor Vehicle Ordinance plus the altering of parking spaces in the vicinity of the new Embassy Bank in the Circle. Two angled spots would be involved and one would be removed while the other would be straightened and would become a "fifteen minute" parking space. The motion passed unanimously and a Roll Call vote followed. Voting "Yes" for passage were Councilmen Samus, Colondo, Fischl, Maurek, Stoudt, Kopach, Donello and Regn. Nine (9) voting "Yes" and Ordinance #815 is adopted into the Borough Code of Ordinances.

John N. Samus moved and Frank S. Maurek seconded a motion to approve Resolution No. 1 - 16 - D, the Handicapped Parking Resolution for the balance of 2016 as follows:

WHEREAS, Chapter 15, Part 4, Section 414, of the Code of Ordinances of the Borough of Nazareth, Northampton County, Pennsylvania, provides for the creation of special parking zones for the handicapped; and

WHEREAS, it provides that such zones shall be created by resolution, which resolution shall be effective for one calendar year;

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled; that the following locations are designated as handicapped parking zones during _the calendar year 2016:

	<u>For the Benefit of</u>	<u>Street</u>	<u>Side</u>	<u>Location</u>
1.	Nazareth Borough Municipal Bldg. 134 S. Main St.	S. Main St.	West	A point 153' North of W. Walnut St. for a distance of 22'
2.	Rebecca Butz 37 N. Broad St.	N. Broad St.	West	A point 141' South of Chestnut St. for a distance of 22'

3.	Matilda Deutsch 351 Madison Ave.	Madison Ave.	South	A point 15' East of Smickley St. for a distance of 22'
4.	Marie Fehnel 350 S. Whitfield St.	S. Whitfield St.	West	A point 162' north of South St.
5.	Sally Ferraro 44 E. Walnut St.	E. Walnut St.	South	A point 70' East of the east curb line of S. Spruce St. for distance of 20' west
6.	Shirley Frey 46 Park St.	Park St.	South	A point 54' west of Race St.
7.	Dolores Hawk 27 N. Whitfield St.	N. Whitfield St.	West	A point 159' south of Chestnut St.
8.	Jack Herbst 60 South St.	South St.	South	A point 47' west of Broad St.
9.	Lenore Kleintop 154 S. Whitfield St.	S. Whitfield St.	West	A point 71' South of Walnut St. for a distance of 22'
10.	Pauline Lorrh 113 E. High St.	E. High St.	North	A point 116' east of Broad St.
11.	Elizabeth Morrell 44 Belvidere St.	Belvidere St.	South	A point 64' west of Broad St.
12.	Isabelle Moyer 44 Park St.	Park St.	South	A point 74' west of Race St.
13.	Joan Nagle 50 Park St.	Park St.	South	A point 23' west of Race St.
14.	Nazareth Area Chamber of Commerce/Visitors Center 201 N. Main Street	W. North St. N. Main St.	North	A point 62' West of
15.	Roger Reese 119 E. High St.	E. High St.	North	A point 49' west of N. Cedar St. then east for a distance of 22'
16.	Roxanne Richardson 40 E. Center St.	E. Center St.	South	A point 94' west of Broad St.

17.	Michael Santo 42 S. New St.	S. New St.	West	A point 96' south of Orchard St.
18.	Terry Snyder 22 E. Prospect St.	E. Prospect St.	South	A distance 70'5" West of S. Spruce St. for a distance of 22'
19.	Patricia Southam 125 S. Church St.	S. Church St.	East	A point 160' north of Walnut St.
20.	Mildred Sours 36 E. Prospect St.	E. Prospect St.	South	A point 43' east of Spruce St.
21.	Patricia Southam 125 S. Church St.	S. Church St.	East	A point 271' from the apex of the turn at Mauch Chunk St. extending south for a distance of 22'
22.	St. John's Lutheran Church 200 S. Broad St.	S. Broad St.	West	From a point 68' to a point 92' South of Prospect St.
23.	Marlene Unangst 38 E. Center St.	E. Center St.	South	A point 132' west of Broad St.
24.	Nancy Vandever 331 S. Main St.	Evergreen St.	East	A point 100' east of Main St.

John N. Samus moved and Charles A. Donello seconded a motion to advertise for an amendment to an ordinance to include an "alternate" delegate to the Zoning Hearing Board.

The motion passed unanimously.

Fire: The Fire Report for December 2015 was presented and approved.

Lance E. Colondo moved and Carl A. Fischl seconded a motion to approve the 2015 "year-end" report of the Fire Company.

The motion passed unanimously.

Lance E. Colondo moved and Michael Kopach seconded a motion to appoint Daniel Chiavaroli to a five year term on the Ambulance Board.

The motion passed unanimously.

Lance E. Colondo moved and John N. Samus seconded a motion to appoint Larry Stoudt to a one year term as an alternate on the Ambulance Board.

The motion passed unanimously. There was one (1) abstention.

Lance E. Colondo moved and Larry Stoudt seconded a motion to appoint Carole Bowers to a five year term on the Recreation Commission.

The motion passed unanimously.

Police: Carl A. Fischl moved and John N. Samus seconded a motion to vote on an amendment to an ordinance dealing with Chapter 1, Part 4 - Administration and Government which would add the position of Police Commissioner. The motion passed unanimously and a Roll Call vote followed. Voting "Yes" for passage were Councilmen Samus, Colondo, Fischl, Maurek, Stoudt, Kopach, Donello and Regn. Nine (9) voting "Yes" and Ordinance #814 is adopted into the Borough Code of Ordinances.

Carl A. Fischl moved and Brian F. Regn seconded a motion to approve the newly composed "Job Description" for the position of Police Commissioner.

The motion passed unanimously.

Carl A. Fischl moved and Larry Stoudt seconded a motion to name Randy Miller as the Borough's Police Commissioner.

The motion passed unanimously.

Carl A. Fischl moved and John N. Samus seconded a motion to approve the hiring of Randy Miller as a Part Time Police Officer.

The motion passed unanimously.

Carl A. Fischl moved and Brian F. Regn seconded a motion to approve Resolution No. 1 - 16 - B which establishes a policy for the process of hiring part - time police officers as follows:

A Resolution of the Council of the Borough of Nazareth to establish a policy for the process of hiring part-time police officers:

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that:

The Borough of Nazareth shall hire part-time police officers in accordance with the following process:

1) The Borough Secretary shall advertise for part-time police officers as directed by the Borough Council and shall distribute employment application packets to potential candidates.

2) The Borough Secretary shall document receipt of completed employment application packets and forward completed application packets to Police Commissioner and Chief of Police for review.

3) The Police Commissioner or Chief of Police shall administer to qualified candidates a written standardized police test. The Borough's Human Relations consultant shall score each test and notify the Police Commissioner and Chief of Police with the test results.

4) The Police Commissioner and Chief of Police shall conduct employment interviews with candidates who receive a passing written test score.

5) The Police Commissioner and Chief of Police shall perform a background investigation on those candidates who they feel are qualified for the position based on the candidate's written test score and employment interview.

6) The Police Commissioner and Chief of Police shall forward the name of each candidate who passes the background investigation to the Borough Council's Hiring Committee to arrange a final employment interview with the candidate.

7) The Hiring Committee shall recommend to Borough Council the hiring of a candidate it feels is qualified for the position based on the final employment interview.

The motion passed unanimously.

Carl A. Fischl moved and Michael Kopach seconded a motion to direct the Secretary to place ads for Crossing Guards

The motion passed unanimously.

Public Property: Frank S. Maurek moved and Lance E. Colondo seconded a motion to approve all of the requests of the Vigilance Hose Fire Company. Included are the September 10, 2016 Money Raffle, the Saturday, October 15, 2016 Halloween Parade, the July 16, 2016 Nazareth Day Fireworks Display and Car Rally, the Block Party on Friday, July 15, 2016, the annual Carnival from June 2 through June 11, 2016 and the Easter Egg Hunt on Saturday, March 20, 2016.

The motion passed unanimously.

Finance: Larry Stoudt moved and Michael Kopach seconded a motion to approve Resolution No. 1 - 16, the yearly resolution prohibiting member contributions to the Police Pension Plan for all of 2016 as follows:

WHEREAS, Chapter 1, Part 6©, of the Code of Ordinances of the Borough of Nazareth provides for a police pension plan,

WHEREAS, Act No. 600 requires that the elimination of member contributions under the police pension plan be done annually by resolution following authorization by the plan's actuary,

WHEREAS, Conrad M. Siegel, Inc., the auditor of the pension plan has authorized the elimination of member contributions for 2016,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved in Borough Council assembled, that member contributions to the Nazareth Police Pension Plan for the calendar year 2016, are hereby eliminated.

The motion passed unanimously.

Larry Stoudt moved and Michael Kopach seconded a motion to hire Palmer & Company to perform the real estate audit of Tax Collector Carole Bowers for the Year 2015.

The motion passed unanimously.

Larry Stoudt moved and Charles A. Donello seconded a motion to approve a tax refund of \$690.90 to Efrain Lopez Jr. who presented the Borough an exoneration notice as a disabled veteran from the Pennsylvania Department of Military and Veterans Affairs.

The motion passed unanimously.

Larry Stoudt moved and Michael Kopach seconded a motion to hire Palmer & Company to do the annual Borough audit for 2015 and submit it to the Pennsylvania DCED by the March 31, 2016 deadline.

The motion passed unanimously.

Larry Stoudt moved and Lance E. Colondo seconded a motion to hire Dianne Mullen as Pool/Park Manager...salary to be determined

The motion passed unanimously.

Larry Stoudt moved and John N. Samus seconded a motion to name Alfred Pierce as the Borough's 2016 "delegate" to the Northampton County Tax Collection Commission and Paul Kokolus as the Borough's "alternate delegate".

The motion passed unanimously.

Public Works: The Public Works Report for December 2015 was approved as presented.

Michael Kopach moved and Lance E. Colondo seconded a motion to extend the current employment contract of the Public Works employees for the foreseeable future or until a new contract is ratified.

The motion passed unanimously.

Ecology: The December 2015 Refuse and Recycling Report was presented and approved.

Charles A. Donello moved and Lance E. Colondo seconded a motion to retain James Gordon on the Nazareth Borough Municipal Authority indefinitely until a replacement can be found.

The motion passed unanimously.

Charles A. Donello moved and Brian F. Regn seconded a motion to correct the "pick-up" dates for Christmas trees in the Borough's weekly ad.

The motion passed unanimously.

Technology: Brian F. Regn moved and Lance E. Colondo seconded a motion to authorize Public Works Superintendent Robert Reimer to repair twenty (20) parking meters for Borough use.

The motion passed unanimously.

Mayor: Mayor Strye presented the Police Report for the month of December 2015. Strye also reported that the Park will be open for the parking of vehicles during a Snow Emergency.

Old Business:

New Business: Robert Reimer reported that the new dumptruck frame is now built and that the relocated playground at Sauerzopf Park is nearing completion.

Larry Stoudt moved and Lance E. Colondo seconded a motion to approve Resolution No. 1 - 16 – A which appoints members of the various boards and commissions for 2016 as follows:

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Council nominates and appoints the following persons to the various boards and commissions of the Borough of Nazareth as hereby provided:

PLANNING COMMISSION:

Harry Lance
Glenn Boerstler
Becky Butz
Chris Erdo

4 - Year Terms Expire

12/31/16
12/31/17
12/31/18
12/31/19

RECREATION COMMISSION:

Randy Brown
Robert Cepin
Amanda Carey
-Vacant-
Donald D. Broad
Carole F. Bowers
Kerry Frey

5 - Year Terms Expire

12/31/16
12/31/17
12/31/18
12/31/19
12/31/20
12/31/20

MUNICIPAL AUTHORITY:

James A. Gordon (staying on temporarily)

5 – Year Terms Expire

12/31/15

Robert L. Krause	12/31/16
Robert N. Mertz	12/31/17
Harry Lance	12/31/18
Harry Smith	12/31/19
Robert Raesley (Upper Nazareth)	12/31/19

ZONING HEARING BOARD:

3 - Year Terms Expire

Cathy Huber	12/31/16
Anthony Todora	12/31/17
John Huber	12/31/18

NAZARETH AMBULANCE BOARD:

5 - Year Terms Expire

Larry Stoudt (Alternate – 1 yr term)	12/31/16
Carl R. Strye Jr. (Alternate – 2 yr term)	12/31/16
Reverend William Matz	12/31/16
Gail Kromer	12/31/17
Nancy Shiffert Herman	12/31/18
Michael Macy	12/31/19
Daniel Chiavaroli	12/31/20

LIBRARY BOARD:

3 – Year Terms Expire

Roberta Targonski	12/31/16
Dr. Barbara Fischl	12/31/17
Harry Adams	12/31/18

VACANCY BOARD:

1 – Year Term Expires

Gail Kromer	12/31/16
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EMERGENCY MANAGEMENT:

1 – Year Term Expires

Troy Keenhold	12/31/16
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There being no further business, on a motion by Larry Stoudt, seconded by Carl A. Fischl, the meeting was adjourned at 9:01 p.m.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President

