

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--DECEMBER 3, 2012

The regular monthly meeting of the Borough of Nazareth was held on Monday, December 3, 2012 at 7:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Fred C. Daugherty Jr., Councilpersons Cynthia Werner, Jack R. Herbst, Carl A. Fischl, Frank S. Maurek, Michael Kopach and Charles A. Donello, Solicitor Alfred S. Pierce, Engineer Aaron Sisler, Chief of Police Thomas Trachta and Highway Superintendent Robert Reimer.

Recognition of Citizens From the Floor: Carl Strye of 703 Seip Avenue had questions about the recent Hurricane Sandy emergency. Strye suggested that all the emergency department heads meet to discuss emergency preparedness and go over the Borough's EMA Plan.

Betty Ann McCammon of 15 Wood Street had questions about the police department and where things are headed with future plans. She stated her objections to joining in a regionalization or purchasing police services when we already have qualified officers in our own department.

Terry Fehr of 301 W. North Street congratulated the Borough's emergency departments for a job well-done during the recent Hurricane Sandy disaster.

Korine Behler of 326 S. Main Street asked if there is a deadline for responses for the Borough's proposed "request for Proposals" for contracted police services.

Peggy Barry of Seip Avenue asked if Council would consider an alternate available time for inspection of the "Proposed Operating Budget" each November. Barry cited the difficulty of getting to the Borough Building during business hours because of her personal scheduling problems.

Rick Troxell of 126 E. North Street stated his objections to giving Requests for Proposals for police services to departments who do not have knowledge of our Borough, its streets, traffic and parking problems.

Communications: None.

The Secretary's minutes for the regular meeting of November 5, 2012 were approved.

On a motion by Jack R. Herbst, seconded by Michael Kopach, the Treasurer's Report for the month of November 2012 was approved as follows:

General Fund--Cash on Hand October 31, 2012	\$	146,642.80
Waste & Recycling Fund--Cash on Hand October 31, 2012	\$	81,256.83
General Fund--Total Receipts	\$	326,104.05
Waste & Recycling Fund--Total Receipts	\$	20,316.32
General Fund--Cash on Hand October 31, 2012	\$	146,642.80
Waste & Recycling Fund--Cash on Hand October 31, 2012	\$	81,256.83

General Fund--Total Receipts	\$	326,104.05
Waste & Recycling Fund--Total Receipts	\$	20,316.32
Payroll Account	\$	2,308.60
State Fund Checking Account	\$	267.80
State Fund Money Market	\$	1,500.00
Improvement Fund	\$	-0-
Park Account	\$	29,310.36
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	525,432.97
Total of All Borough Funds.....	\$	754,507.14

Jack R. Herbst moved and Frank S. Maurek seconded a motion to approve the payment of bills totaling \$378,632.59. The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of November 2012 was approved.

An Emergency Management Report for the month of November 2012 was approved.

An Ambulance Report for November 2012 was presented and approved.

Economic Development & Paving: Cynthia Werner moved and Jack R. Herbst seconded a motion to approve a three hundred (\$300.00) dollar donation to Nazareth Heritage Inc. to help defray expenses associated with the placing of Christmas decorations in the downtown.

The motion passed unanimously.

Cynthia Werner moved and Larry Stoudt seconded a motion to set rates for picnic tables and the rental of the Log Cabin in the Park for the 2012 Summer Season. Table rentals will be six (\$6.00) dollars per day and rental of the Log Cabin will be sixty five (\$65.00) dollars per day for events and parties.

The motion passed unanimously.

Police: Jack R. Herbst moved and Charles A. Donello seconded a motion to approve a “handicapped parking” space at 340 - 342 S. Broad Street for Renate U. Kay.

The motion passed unanimously.

Jack R. Herbst moved and Frank S. Maurek seconded a motion to advertise for an ordinance to prohibit parking on both sides of South Green Street from Route 248 to West Prospect Street.

The motion passed unanimously.

Jack R. Herbst moved and Charles A. Donello seconded a motion to prohibit parking on “Snow Emergency Routes” after a “Snow Emergency” has been declared.

The motion passed unanimously.

Jack R. Herbst moved and Larry Stoudt seconded a motion to send “Requests for Proposals” for contracted police service to Upper Nazareth Township, Bushkill Township, Colonial Regional Police Department and the Palmer Township Police Department.

The motion passed unanimously.

Fire: The Fire Committee report for the month of November 2012 was presented and approved.

Carl A. Fischl read a letter received from a citizen expressing appreciation for the performance of the Borough’s Fire Company and Emergency Management Department during the recent Hurricane Sandy disaster.

Ecology: The Ecology Report for November 2012 was approved as presented.

Frank S. Maurek moved and Jack R. Herbst seconded a motion to approve the purchase of software and support for the Borough’s Refuse and Recycling billing system from Business Automation Services of Syracuse New York. Price of the software and maintenance contract for support is six thousand, six hundred and forty (\$6,640.00) dollars.

The motion passed unanimously.

Frank S. Maurek moved and Cynthia Werner seconded a motion to have the Solicitor draft a lease with the Nazareth Borough Municipal Authority for use of their land for a fire training site and the relocation of the Borough’s Yard Waste Facility.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to direct the Secretary to advertise that “seasonal holiday” trees will be picked up on January 3, 2013, January 10, 2013 and January 17, 2013.

The motion passed unanimously.

Frank S. Maurek moved and Cynthia Werner seconded a motion to continue services with Hoppes Tree Service for tree trimming and tree cleanup in 2013. Some of the contracted 2012 trimming could not be completed following Hurricane Sandy.

The motion passed unanimously.

Frank S. Maurek read an announcement from Waste Management informing the Borough that effective January 1, 2013, it would no longer pick up computers, television sets or other large electronic devices.

Public Property: Larry Stoudt moved and Carl A. Fischl seconded a motion to approve the renewing of a three year lease with State Representative Joseph Emrick for rental of the front office

at the Borough Municipal Building with the addition of a second private office for a new monthly rental of four hundred (\$400.00) dollars.

The motion passed unanimously.

Larry Stoudt moved and Jack R. Herbst seconded a motion to approve a new three year contract agreement with the Nazareth YMCA for use of the Park and Log Cabin during each of the following three summers. Daily rental will be one hundred and ten (\$110) dollars per day in 2013, one hundred and twenty (\$120) dollars per day in 2014 and one hundred and thirty (\$130) dollars per day in 2015.

The motion passed unanimously.

Larry Stoudt moved and Frank S. Maurek seconded a motion to contact FedEx and forge an agreement for the placing of a “Drop Box” at a location to be determined and mutually agreed upon in the Borough. Details of fees for the box also need to be resolved.

The motion passed unanimously.

Larry Stoudt moved and Jack R. Herbst seconded a motion to permit the Home News Publishing Company to place a vending box in the Borough for the sale of their newspapers.

The motion passed unanimously.

Finance: Michael Kopach moved and Cynthia Werner seconded a motion to approve Resolution No. 12-12, the 2013 Budget Resolution as follows:

RESOLUTION NO. 12 - 12

General Operating Funds--Estimated Receipts:

Cash and Securities for Appropriation	\$ 90,000
Receipts from Current Tax Levy	\$ 1,474,431
Receipts from Taxes of Prior Years	\$ 35,000
Other Revenue Receipts	\$
Miscellaneous Non-Revenue Receipts	\$ <u>2,631,054</u>

Total Receipts and Cash \$ 4,230,485

<u>Appropriations:</u>	<u>Operation & Maintenance</u>	<u>Capital Outlay</u>	<u>Total</u>
General Government:			
Administration.....	\$ 229,670		\$ 229,670
Tax Collector.....	24,000		24,000
Municipal Buildings.....	<u>127,500</u>	<u>5,000</u>	<u>132,500</u>
	\$ 381,170	\$ 5,000	\$ 386,170
Protections to Persons & Property:			
Police.....	\$ 757,680		\$ 757,680
Fire.....	118,599		118,599
Building Regulation & Zoning	<u>35,000</u>	_____	<u>35,000</u>

	\$ 911,279		\$ 911,279
Health, Sanitation & Ecology:			
Garbage Collection & Recycling.....	\$ 686,267	\$60,000	\$746,267
Highways:			
Snow and Ice Control.....	\$ 20,000		\$ 20,000
Streets and Bridges.....	252,500	154,000	406,500
Street Lighting.....	<u>80,000</u>	<u> </u>	<u>80,000</u>
	\$352,500	\$ 154,000	\$ 506,500
Recreation:			
Parks and Playgrounds.....	\$ 31,900	\$ 9,500	\$ 41,400
Swimming Pool & Other Facilities.....	<u>42,000</u>	<u>8,000</u>	<u>50,000</u>
	\$ 73,900	\$ 17,500	\$ 91,400
Library:.....	\$ 89,500	\$	\$ 89,500
Miscellaneous:			
Investments	\$	\$	\$
Social Security Taxes.....	\$ 74,254		\$ 74,254
All Other + Insurance.....	<u>\$1,425,115</u>	<u> </u>	<u>\$1,425,115</u>
	\$1,499,369	\$	\$ 1,499,369
TOTAL OPERATION, MAINTENANCE & CAPITAL OUTLAY:	\$ 3,993,985	\$236,500	\$ 4,230,485
TOTAL BUDGET FOR 2013 =	\$ 4,230,485		

2013 Tax Rate -- 12.0 Mills

The motion passed. There was one (1) "No" vote.

Michael Kopach moved and Jack R. Herbst seconded a motion to vote on an ordinance which establishes salaries for all Borough employees and public officials for 2013 known as the Annual Tax and Levy Ordinance. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" were Councilpersons Chiavaroli, Werner, Herbst, Fischl, Maurek, Stoudt and Donello. Voting "No" was Councilman Kopach. Seven (7) voting "Yes" and one (1) voting "No" and Ordinance #783 is adopted into the Borough Code of Ordinances.

Highway: The Highway Report for November 2012 was approved as presented.

Charles A. Donello moved and Larry Stoudt seconded a motion to continue to honour the current Highway Collective Bargaining Agreement in 2013 while negotiations continue.

The motion passed unanimously.

Charles A. Donello moved and Frank S. Maurek seconded a motion to direct the Secretary to send a letter of appreciation to Reverend William Matz for his purchase of and donation to the Borough of a Moravian Star.

The motion passed unanimously.

Law: Jack R. Herbst moved and Cynthia Werner seconded a motion to accept with great regret, the resignation of Councilman Reverend William Matz.

The motion passed unanimously.

Jack R. Herbst moved and Frank S. Maurek seconded a motion to advertise a “special meeting” on Thursday, December 6, 2012 at 7:45 pm for the purpose of interviewing potential Council candidates to fill the First Ward vacancy.

The motion passed unanimously.

Mayor: Mayor Daugherty presented the Police Report for November 2012.

Solicitor: No report.

Old Business: None.

New Business: None.

There being no further business, on a motion by Larry Stoudt, seconded by Jack R. Herbst, the meeting was adjourned at 8:28 pm.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President