

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--NOVEMBER 2, 2015

The regular monthly meeting of the Borough of Nazareth was held on Monday, November 2, 2015 at 7:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Carl R. Strye, Jr., Councilpersons John N. Samus, Lance E. Colondo, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello, and Brian F. Regn, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Chief of Police Thomas Trachta and Highway Superintendent Robert Reimer.

Mayor Strye then took the floor and introduced the evening's guest of honor, Tyler Keafer Jr.. Mayor Strye related the heroics of Volunteer Junior Firefighter Tyler Keafer Jr.. Keafer awoke in the middle of the night to find his residence on fire and proceeded to alert family members before beginning to fight the fire. Strye cited Keafer Jr. for his heroism and courage and summoned the applause of everyone in the Chamber. Council stood in unison to applaud and congratulate Keafer, Nazareth's newest hero.

Lance E. Colondo moved and Brian F. Regn seconded a motion to approve Resolution No. 11-15, praising and congratulating Tyler Keafer Jr. for his heroism as follows:

The motion passed unanimously.

Recognition of Citizens From the Floor: Ted Coletta of 53 S. Main Street had several questions and concerns to share with Council. Coletta asked about 57 S. Main Street which he stated was abandoned. He also told Council that he was concerned with the increase in crime throughout the Downtown. Coletta asked if we are giving our Chief of Police enough resources to properly do his job.

Communications: None.

The Secretary's minutes from the regular meeting of October 5, 2015 were approved as presented.

On a motion by Michael Kopach, seconded by Charles A. Donello, the Treasurer's Report for the month of October 2015 was approved as follows:

General Fund--Cash on Hand September 30, 2015	\$	221,311.66
Waste & Recycling Fund--Cash on Hand September 30, 2015	\$	232,203.64
General Fund--Total Receipts	\$	646,924.53
Waste & Recycling Fund--Total Receipts	\$	81,462.54
General Fund--Total Receipts & Cash	\$	868,236.19
Waste & Recycling Fund--Total Receipts & Cash	\$	313,666.18
General Fund--Total Disbursements	\$	652,413.57
Waste & Recycling Fund--Total Disbursements	\$	44,649.22
General Fund--Cash on Hand October 31, 2015	\$	215,822.62

Waste & Recycling Fund--Cash on Hand October 31, 2015	\$	269,016.96
ESSA Payroll Account	\$	5,440.38
State Fund Checking Account	\$	-0-
State Fund Money Market	\$	-0-
Improvement Fund	\$	-0-
Park Account	\$	16,737.53
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	525,444.47
Total of All Borough Funds.....	\$	1,032,587.43

Michael Kopach moved and Charles A. Donello seconded a motion to approve the payment of bills totaling \$697,062.79. The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of October 2015 was approved.

An Emergency Management Report for the month October 2015 was not presented.

An Ambulance Report for October 2015 was not presented.

Law: John N. Samus moved and Carl A. Fischl seconded a motion to accept with regret, the resignation of Cliff Hess from the Borough's Planning Commission.

The motion passed unanimously.

John N. Samus moved and Michael Kopach seconded a motion to advertise for an Ordinance to place a "No Parking" sign at 533 Seip Avenue.

The motion passed unanimously.

John N. Samus moved and Larry Stoudt seconded a motion to approve resolution No. 11-15-C accepting the resignation of Officer Connie McGinness as follows:

A Resolution of the Council of the Borough of Nazareth;

WHEREAS, the Borough of Nazareth is a defendant in the matter before the United States District Court for the Eastern District of Pennsylvania at Docket No. 5:13-CV-07087-JKG; and

WHEREAS, the parties to the said litigation have agreed to the terms of a settlement agreement; and

WHEREAS, the Council of the Borough of Nazareth takes the following action in order to effectuate a portion of the settlement agreement;

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that:

Upon receipt by the Borough of Nazareth of a signed letter of resignation from Connie McGinness, Borough Council's affirmative motion to terminate the hiring of Connie McGinness on August 6, 2012 shall be reversed and her letter of resignation accepted.

The motion passed unanimously.

John N. Samus moved and Lance E. Colondo seconded a motion to advertise for five (5) amendments to the Motor Vehicle Code Ordinance.

The motion passed unanimously.

Fire: The Fire Report for the month of November 2015 was approved as presented.

Lance E. Colondo moved and Charles A. Donello seconded a motion to approve the payment of \$752.90 to A+ Fire Protection for the annual inspection and refilling of fire extinguishers in the Department.

The motion passed unanimously.

Police: Carl A. Fischl moved and Charles A. Donello seconded a motion to hire Matthew Pavlik as a part-time police officer.

The motion passed unanimously.

Carl A. Fischl moved and Michael Kopach seconded a motion to approve the request of the Nazareth Area Chamber of Commerce for use of the Downtown on Saturday, August 6, 2016 to include street closures....Main Street and Belvidere Streets...and use of the Circle from 1:00 pm until 7:00 pm.

The motion passed unanimously.

Carl A. Fischl moved and Lance E. Colondo seconded a motion to approve resolution No. 11-15-A, a Resolution of the Council of the Borough of Nazareth to approve the Nazareth Borough Police Policy and Procedure Manual as follows:

A Resolution of the Council of the Borough of Nazareth to approve the Nazareth Borough Police Policy and Procedure Manual:

WHEREAS, the Nazareth Borough Police Department has for several years utilized a Policy and Procedure Manual, which Manual has been reviewed and revised by the Deputy Chief of Police; and

WHEREAS, the Policy and Procedure Manual has been submitted to Council for approval;

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that:

The Nazareth Borough Police Policy and Procedure Manual is approved including any and all previous revisions approved by Council and the individual revised polices listed in Exhibit "A" attached.

The motion passed unanimously.

Public Property: Frank S. Maurek moved and Lance E. Colondo seconded a motion to approve the request of the Nazareth Area Chamber of Commerce for Park use on Saturday, April 30, 2016 from noon till 5:00 pm for the annual Naz Jazz Festival.

The motion passed unanimously.

Frank S. Maurek moved and Brian F. Regn seconded a motion to direct the Secretary to advertise the yearly closing of the Skate Park on December 1, 2015.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to approve the payment of \$1,750.00 to Anthony LaStella Contracting upon completion of the work to repair the dugouts at Kraemer Fields.

The motion passed unanimously.

Finance: Larry Stoudt moved and Brian F. Regn seconded a motion to approve a "Proposed" 2016 Borough Operating Budget which does not contain a tax increase.

The motion passed unanimously.

Larry Stoudt moved and Carl A. Fischl seconded a motion to direct the Secretary/Treasurer to advertise that the "Proposed" 2016 Budget will be available for inspection at the Municipal Offices, 134 S. Main Street during business hours for ten (10) days from November 14, 2015 through November 25, 2015.

The motion passed unanimously.

Larry Stoudt moved and Brian F. Regn seconded a motion to direct the Treasurer to execute payment of the invoice from Application #3....Downtown Parking Lot... as specified and approved by the Borough Engineer. Payment is approved for the Site Contractor... Penn Quaker Site Contractors Inc. ... for Application #3 in the amount of \$49,571.95 for all work done through October 26, 2015.

The motion passed unanimously.

Larry Stoudt moved and Brian F. Regn seconded a motion to direct the Treasurer to execute payment of the invoice from Application #1....GW Stoudt Boulevard Extension... as specified and approved by the Borough Engineer. Payment is approved for the Site Contractor...Livengood Excavators, Inc.... for Application #1 in the amount of \$45,130.21 for all work done up to October 15, 2015.

The motion passed unanimously.

Larry Stoudt moved and Lance E. Colondo seconded a motion to direct the Treasurer to execute Withdrawal #1 - Escrow and to transfer for payment \$94,702.16 from our ESSA borrowing's Escrow Account to the Borough's checking account. The invoices were submitted by Penn Quaker Site Contractors Inc. for work done on the Borough Parking Lot through October 26, 2015...\$49,571.95 and \$45,130.21 for Livengood Excavators, Inc. for work completed on GW Stoudt Boulevard...both requests for payment were approved by the Borough Engineer.

The motion passed unanimously.

Larry Stoudt moved and Brian F. Regn seconded a motion to approve a Real Estate Tax Refund of \$53.28 for John and Catherine Little for 49 West Center Street.

The motion passed unanimously.

Public Works: Michael Kopach moved and Brian F. Regn seconded a motion to approve payment of the invoice from Application #1...GW Stoudt Boulevard Extension... as also specified and approved by the Borough Engineer. Payment is approved for the Site Contractor...Livengood Excavators, Inc.... for Application #1 in the amount of \$45,130.21 for all work done up to October 15, 2015.

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to approve payment of the invoice from Application #3...Downtown Parking Lot... as also specified and approved by the Borough Engineer. Payment is approved for the Site Contractor... Penn Quaker Site Contractors Inc. ... for Application #3 in the amount of \$49,571.95 for all work done through October 26, 2015.

The motion passed unanimously.

Michael Kopach announced that the Borough's Christmas Trees would be arriving on November 7, 2015.

The Public Works Report for the month of November 2015 was approved as presented.

Ecology: The Ecology Report for the month of November 2015 was approved as presented.

Charles A. Donello moved and Michael Kopach seconded a motion to reserve the Park on April 16, 2016 for a possible multi-municipal Recycling event.

The motion passed unanimously.

Charles A. Donello moved and Brian F. Regn seconded a motion to direct the Secretary to advertise the annual closing of the Yardwaste Recycling Center on November 29, 2015.

The motion passed unanimously.

Mayor: Mayor Carl R. Strye Jr. presented the Police Report for November 2015.

Solicitor: No report.

Engineer: No report.

Old Business: None.

New Business: Frank S. Maurek asked why the Police Report lists so many warnings and so few arrests and tickets. Maurek stated that it is time to crack down on violators and begin to issue citations.

John N. Samus reported that the Borough currently has twenty three (23) registered Handicapped Parking spaces that are registered and official.

Michael Kopach asked about the status of First States Collections for pursuing delinquent Refuse and Recycling customers

There being no further business at 7:42 pm, on a motion by Brian F. Regn, seconded by John N. Samus, the Meeting was adjourned to a Special Public Meeting to be held at 6:00 pm on Wednesday, November 18, 2015.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President