

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--JULY 1, 2013

The regular monthly meeting of the Borough of Nazareth was held on Monday, July 1, 2013 at 7:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Carl R. Strye Jr., Councilpersons Jack R. Herbst, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello and Christian Audenried, Solicitor Alfred S. Pierce, Chief of Police Thomas Trachta and Public Works Superintendent Robert Reimer. Absent was Councilwoman Cynthia Werner.

Recognition of Citizens From the Floor:

Paul Luongo 215 Mill Race Drive, Tatamy also of the Nazareth Economic Development Commission told Council that before anything else, it should fix the police problem. Luongo said it should be the Borough's first and only priority. Luongo also asked where the Borough stood with its web development efforts.

Rick Troxell of 126 E. North Street asked if the current Chief of Police was being retained. Troxell also inquired about the Civil Service appointee on the meeting agenda and asked if that meant that the hiring process will begin.

Al Smith of 45 South Street told Council of a recent incident and his inability to meet with the Chief of Police. Smith stated that he reported and "break and enter" incident and requested time with the Chief to discuss the matter.

Michael Tarnok, a Borough Parking Enforcement Officer, encouraged Council to make all downtown parking meters the same in terms of charges for parking. Tarnok also asked that the special parking zone at 60 S. Main Street be replaced by a meter space.

Communications: None.

The Secretary's minutes from the regular meeting of June 3, 2013 were approved as presented.

On a motion by Michael Kopach seconded by Charles A. Donello, the Treasurer's Report for the month of June 2013 was approved as follows:

General Fund--Cash on Hand May 31, 2013	\$	419,643.73
Waste & Recycling Fund--Cash on Hand May 31, 2013	\$	194,837.37
General Fund--Total Receipts	\$	399,503.23
Waste & Recycling Fund--Total Receipts	\$	31,019.40
General Fund--Total Receipts & Cash	\$	819,146.96
Waste & Recycling Fund--Total Receipts & Cash	\$	225,856.77
General Fund--Total Disbursements	\$	598,595.78
Waste & Recycling Fund--Total Disbursements	\$	108,570.36
General Fund--Cash on Hand June 30, 2013	\$	220,551.18

Waste & Recycling Fund--Cash on Hand June 30, 2013	\$	117,286.41
Payroll Account	\$	2,308.33
State Fund Checking Account	\$	451.17
State Fund Money Market	\$	96,862.27
Improvement Fund	\$	-0-
Park Account	\$	3,728.13
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	975,330.89
Total of All Borough Funds.....	\$	1,416,518.38

Jack R. Herbst moved and Larry Stoudt seconded a motion to approve the payment of bills totaling \$268,335.59.

The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of June 2013 was approved.

An Emergency Management Report for the month of June 2013 was presented and approved.

An Ambulance Report for June 2013 was presented and approved.

Economic Development & Paving: jack R. Herbst moved and Christian Audenried seconded a motion to grant permission to the Nazareth Economic Development Commission to place a street banner across South Main Street announcing the Saturday morning Farmer's Market. The President called for a Roll Call vote following discussion of the matter. Voting "Yes" for the motion were Councilmen Herbst and Audenried. Two (2) voting "Yes". Voting "No" to defeat the motion were Councilmen Fischl, Maurek, Stoudt, Kopach, Donello and Chiavaroli. Six (6) voting "No" and the motion to place a banner across Main Street announcing the Saturday morning Farmer's Market is defeated.

Police: Jack R Herbst moved and Larry Stoudt seconded a motion to appoint Zack Audenried to a seat on the Borough's Civil Service Commission for a term to end on December 31, 2018.

The motion passed unanimously. There was one (1) abstention.

Jack R Herbst moved and Larry Stoudt seconded a motion to direct the Borough's Civil Service Commission to assemble a list of full time police candidates. The list is to be a one (1 yr) year extendable list.

The motion passed unanimously.

Jack R Herbst moved and Frank S. Maurek seconded a motion to approve the request of the Nazareth Area Chamber of Commerce to hold the annual Kazoo Parade on Thursday, July 4, 2013.

The motion passed unanimously.

Jack R Herbst moved and Charles A. Donello seconded a motion to approve a six month employment contract with Police Administrative Assistant Victoria Rubio containing the same salary, benefits and other provisions as her current contract. Ms. Rubio will then go on the rotation of having her contract renewed each January 1<sup>st</sup> of the year as it is done with all other employees of the Borough.

The motion passed unanimously.

Jack R Herbst moved and Carl A. Fischl seconded a motion to approve the purchase of a new software update for the Police Department's Visual Alert Program at a cost of two thousand, seven hundred and twenty seven (\$2,727.79) dollars and seventy nine cents.

The motion passed unanimously.

Jack R Herbst moved and Michael Kopach seconded a motion to advertise for an ordinance which would remove the Loading Zone in front of 60 South Main Street and place a regular parking meter at that location.

The motion passed unanimously.

Jack R Herbst moved and Charles A. Donello seconded a motion to add "6:00 am till 6:00 pm" to the 5 minute parking sign on the south side of Belvidere Street in front of the Nazareth Daycare Center.

The motion passed unanimously.

Fire: The Fire Report of monthly activity for the month of June 2013 was approved as presented.

Carl A. Fischl moved and Jack R. Herbst seconded a motion to officially name Jim Collins as the Borough's Emergency Management Director following receipt of state and county EMA certifications.

The motion passed unanimously.

Carl A. Fischl moved and Jack R. Herbst seconded a motion to donate seven hundred and fifty (\$750.00) dollars to the Vigilance Hose Fire Company #1 to help subsidize the Nazareth Day Fireworks Display.

The motion passed unanimously.

Public Property: Frank S. Maurek moved and Larry Stoudt seconded a motion to direct the Secretary to solicit bids for both fuel oil and heating and air conditioning maintenance contracts. The previous contract period for heating oil is now over and the maintenance contract ends on September 1, 2013.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to approve the purchase of an insulated trailer on wheels for twenty five hundred (\$2,500.00) dollars plus a two hundred and twenty (\$220.00) dollar delivery charge. The trailer is to be used for the storage of equipment and parts during the Pool rebuilding project then later for storage at another location to be determined.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to close the Skate Park on Nazareth Day, Saturday, July 20, 2013 and reopen the facility at 3:00 pm.

The motion passed. There was one (1) "No" vote.

Frank S. Maurek moved and Charles A. Donello seconded a motion to direct the Park Manager to sell off the wire clothing baskets from the Bathhouse for twenty (\$20.00) dollars apiece.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to approve use of the Circle and the posting of signs at that location by the Nazareth High School Cheerleading Squad on August 23, 2013 for the "Paint the Town Blue" event.

The motion passed unanimously.

Finance: No report.

Public Works: The Public Works Report for the month of June 2013 was approved as presented.

Michael Kopach moved and Charles A. Donello seconded a motion to accept the low bids for the Spring Street Stormwater Project pending approval by the Borough Engineer.

The motion passed unanimously.

Michael Kopach stated that charges for all zoning reviews and other zoning matters must be increased and that the Borough should be billing applicants for all stenographer charges. The matter is being reviewed for upgrades by the Law Committee.

Ecology & Lighting: The Ecology Report for June 2013 was approved as presented.

Law: Christian Audenried moved and Larry Stoudt seconded a motion to schedule and properly advertise a Special Public Meeting to report on the Pool Project. The Meeting will be held at 7:00 pm on Monday, July 22, 2013 at Council Chambers.

The motion passed unanimously.

Christian Audenried moved and Charles A. Donello seconded a motion to appoint Richard Troxell to the Nazareth Planning Commission for a term to expire on December 31, 2015

The motion passed unanimously.

Mayor: Mayor Carl Strye Jr. presented the Police Report for June 2013.

Solicitor: No report.

Engineer: No report.

The President then called for two (2) “executive sessions” for personnel.

Old Business: Larry Stoudt stated that three to four years have passed since the issue of the sidewalks along Schoeneck Road was brought to Council’s attention. Stoudt stated that the property owners should be officially contacted and told to make the repairs. Stoudt also stated that an unspecified property maintenance problem was resolved by the Zoning Officer and he should be thanked.

Jack R. Herbst moved and Frank S. Maurek seconded a motion to contact the property owner of the sidewalks along Schoeneck Road and order that they be properly repaired. Discussion followed.

The motion passed unanimously.

Jack R. Herbst moved and Frank S. Maurek seconded a motion to appoint Amanda Carey of 44 N. Whitfield Street to fill the unexpired term opening on the Recreation Commission. The term ends on December 31, 2013.

The motion passed unanimously.

Jack R. Herbst moved and Larry Stoudt seconded a motion to hire Attorney John McGlaughlin of the firm Ballard, Spahr of Philadelphia, PA to negotiate the new Police Contract.

The motion passed unanimously.

Michael Kopach moved and Frank S. Maurek seconded a motion to approve a new one (1 yr) year employment contract with Public Works Superintendent Robert Reimer. The contract calls for an annual salary of sixty seven thousand (\$67,000.00) dollars.

The motion passed unanimously.

New Business: Carl A. Fischl pointed out that there are several blighted properties throughout the Borough and in the downtown in particular. Fischl asked that the Code Enforcement Officer be directed to be more vigilant and pursue those who violate our ordinances. Fischl also requested that residents do a better job of maintaining their properties, trimming their grass and weeds and the upkeep of their homes.

Jack R. Herbst addressed the President and referred to Borough Policy regarding the makeup of the Borough’s Hiring Committees. Herbst stated that the Hiring Committees are supposed to contain the committee chair and two random others from Council. Herbst asked why the current Hiring Committee to interview part-time police officers, does not include him as Police Committee Chairman.

President Chiavaroli apologized for the omission and added Police Committee Chairman Jack R. Herbst to the Borough's Hiring Committee for part-time police officers.

Following the completion of two "Executive Sessions" on a motion by Larry Stoudt, seconded by Jack R. Herbst, the meeting was adjourned at 8:59 pm.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President