

**BOROUGH OF NAZARETH
EMPLOYMENT APPLICATION**

To complete this application, please:

- Use black/blue ink
- Answer all questions (indicate N/A if a particular question does not apply)
- Read policies & conditions of employment, then date and sign application
- Attach resume (if not already provided) and any supplemental sheets for additional information

1. Position applied for _____

2. Name: _____
 LAST FIRST M.I.

3. Address: _____

City, State & Zip Code _____

4. Telephone #: Home (____) _____ 5. Work (____) _____

6. Social Security # _____ 7. E-mail address: _____

8. EDUCATION:

- HIGH SCHOOL: (Name, City & State)

Did you graduate? Yes ___ No ___ Diploma ___ GED ___

- UNDERGRADUATE COLLEGES/UNIVERSITIES (Name, City & State)

Did you graduate? Yes ___ No ___ Name of Degree _____

- GRADUATE SCHOOL (Name, City & State)

Did you graduate? Yes ___ No ___ Name of Degree: _____
Major: _____

· OTHER: (Military/Vocational/Technical)

9. EMPLOYMENT HISTORY (List your current employer first, then your past employers. Account for at least the past 10 years. Include any military service.)

· _____
Current/most recent employer name Immediate supervisor's name

Address, City, State & Zip Code

Your position

Employment Dates - From (mo/yr) to (mo/yr) Reason for Leaving
May we contact? Yes ___ No ___ Current/final Salary: _____

· _____
Previous Employer Supervisor's name

Address, City, State & Zip Code

Position

Employment Dates - From (mo/yr) to (mo/yr) Reason for leaving
May we contact? Yes ___ No ___ Final Salary: _____

· _____
Previous Employer Supervisor's name

Address, City, State & Zip Code

Position

Employment Dates - From (mo/yr) to (mo/yr) Reason for leaving
May we contact? Yes ___ No ___ Final Salary: _____

- List three (3) professional references we may contact:
 Name: _____ Title: _____
 Business/Company: _____ Tele# _____
- Name: _____ Title: _____
 Business/Company: _____ Tele# _____
- Name: _____ Title: _____
 Business/Company: _____ Tele# _____

10. OTHER:

- Are you age 18 or over? Yes ___ No ___
- Have you ever been convicted of any state or federal law punishable by more than 1 year imprisonment? Includes misdemeanor 2 & greater offenses. Yes ___ No ___
- Are you able to perform the essential functions of the position applied for with or without reasonable accommodation? With ___ Without ___ If accommodation is needed, please describe. _____

- Do you have any relatives employed by the Borough of Nazareth? Yes ___ No ___
- Have you ever been discharged, asked to resign, furloughed, put on inactive status for cause, or been subjected to disciplinary action while in any position?
 Yes ___ No ___ If yes, explain _____

- Do you hold a current driver's license? Yes ___ No ___ State: _____
 Operator/Driver's license number: _____
- Do you hold a current commercial driver's license(CDL)? Yes ___ No ___
 State: _____
 Operator/Driver's license number: _____
- Has your driver's license ever been suspended? Yes ___ No ___ If yes, explain:
 .

- Military Service: Y/N If yes, provide dates of service _____
 .
 Branch of Service: _____
- Do you have a reserve obligation? Yes ___ No ___
- Date available for employment: _____

